

VILLAGE OF BABYLON

153 West Main Street

Babylon, New York 11702

(516) 669-1300

BUILDING DEPARTMENT BUILDING PERMIT FORM

Application is hereby made to Code Enforcement Official (Building Inspector) of the Village of Babylon, NY, for the approval of plans and specifications to build or install as herein described. The applicant agrees to comply with all the provisions of the code of the Village of Babylon and/or any other applicable Federal, State and Local codes.

NOTE: Survey or site plans must accompany permit application. (For commercial or industrial applications, consult the Village of Babylon Planning Board.)

Permit(s) requested (check one or more below)
Numbers refer to questions on right that must be answered.

Building Permit

- ☐ Commercial ☐ Industrial ☐ Residential
☐ Main Building ☐ Addition 1-8
☐ Accessory Building ☐ Addition 1-8
☐ Interior Alteration ☐ Addition 1-8
☐ Two-Family Special Permit 1-3, 7, 8
☐ Change of Use or Occupancy 1-5, 7, 8
☐ Fire Damage Repair 1-4, 8
☐ Fireplace 3, 7
☐ Board of Appeals 1-3, 7, 8
☐ Swim/Pool ☐ In-Ground ☐ Above
4 foot safety fence required 1-5, 7, 8
☐ Demolition (Valid only 6 mos.) 1-3, 7, 8
☐ Underground Tank Installation
(plus plumbing permit) 1-3, 6, 8
☐ Other - Explain 1-8

ARTICLE X — SECTION 1003 CERTIFICATE OF OCCUPANCY.

1. New Building No Building hereafter erected, enlarged, extended or altered shall be occupied or used, in whole or in part until a certificate of occupancy, certifying that such building conforms to the approved plans and the requirements of this code and stating the purpose for which the building may be used in its several parts, and any special stipulations, shall have been issued by the Building Inspector and signed by him or his authorized assistant. If the occupancy or use of a building is not discontinued during the work of alteration, the occupancy or use of the building shall not continue for more than thirty days after the completion of the alteration unless a certificate shall have been issued.

2. Change of Occupancy.

(a) No change or use shall be made in a building hereafter erected or altered that is not consistent with the last issued certificate of occupancy, for such building unless a permit is secured. In case of an existing building, no change of occupancy that would bring it under some special provision of this ordinance shall be made unless the Building Inspector, upon inspection, finds out that such building conforms substantially to the provisions of this ordinance with respect to the proposed new occupancy and use, and issues a certificate of occupancy therefor.

(b) The reestablishment in a building, after a change of occupancy has been made, of a prior use that would not have been permitted in a new building of the same type of construction is prohibited. The change from a specifically prohibited use to another specifically prohibited use shall not be made.

I swear that this application is a true and complete statement of all proposed work on the described premises.

Name _____

Address _____

Phone # _____

Signature of PROPERTY OWNER

Sworn to before me this _____

day of _____ 19____

Notary Public

Name _____

Address _____

Phone # _____

Signature of CONTRACTOR
(if applicable)

County Home
Improvement License # _____

Sworn to before me this _____

day of _____ 19____

Notary Public

Answer, in black ink, questions numbered next to type of PERMIT(S) REQUESTED.

1. PRESENT USE of property _____

2. PROPOSED USE _____

3. DESCRIPTION OF PROPOSED WORK _____

4. FLOOR AREA to be constructed or altered: _____ Total Square Feet

5. SIZE of property () x () = _____ sq. ft. or _____ Acres

6. HEIGHT of building from average grade to highest point _____ Feet

7. PROPERTY LOCATION _____

☐ N ☐ S ☐ E ☐ W Side of _____ St.
Rd. _____ Ave. _____ Feet

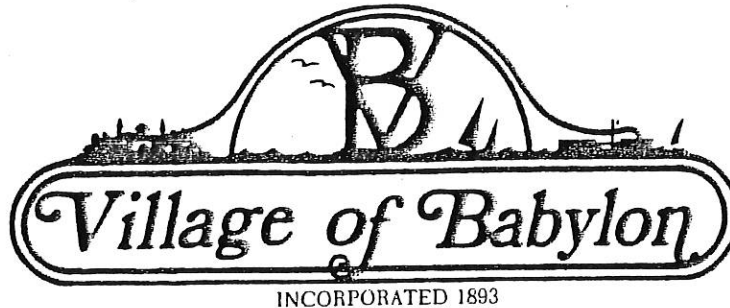
8. ORIGINAL CERTIFICATE OF OCCUPANCY # _____

Certified as: _____ Date: _____

102 - Section Block Lot Flood Zone _____
Estimated Value of Construction \$ _____ Fee: _____
Permit Number: _____
Current Zoning _____ Approved By: _____ Date Checked: _____
Permit Application Denied _____ Why? _____
Is this permit a result of a Zoning Board of Appeals approval? ☐ Yes ☐ No
If yes, what conditions, if any, were set: _____
Board of Appeals Case #: _____
Pre-site inspection made by: _____ Date: _____
Approval for Issuance of Permit: _____ Date: _____
Issued by: _____ Date: _____ Checked by: _____
Certificate of Occupancy # _____

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



153 West Main Street
Babylon Village
New York 11702-3414
(631) 669-1300

PROCEDURES FOR FILING A BUILDING PERMIT

APPLICATION FOR A PERMIT FOR A BUILDING OR ALTERATION OF MINOR CHARACTER

PAPERS TO BE FILED:

- FOUR SETS OF PLANS (SIGNED AND SEALED BY AN ARCHITECT OR DRAFTSPERSON) INCLUDING RES-CHECK
- BUILDING PERMIT APPLICATION FORM
- FOUR COPIES OF SURVEY OF PROPERTY AS IT EXISTS (DATED WITHIN 5 YEARS)
- DEC APPROVAL FOR PROPERTY WITHIN 300 FEET OF TIDAL WATER (NOT REQUIRED IF BULKHEADED PRIOR TO 1977)
- INSURANCE CERTIFICATES INCLUDING WORKERS COMP ON NYSIF FORM AND LIABILITY ON ACCORD FORM
- COPY OF CONTRACTORS LICENSE

APPLICATION FOR A PERMIT TO BUILD A NEW STRUCTURE-RESIDENTIAL

PAPERS TO BE FILED:

- FOUR SETS OF PLANS (SIGNED AND SEALED)
- BUILDING PERMIT APPLICATION FORM
- FOUR COPIES OF A SURVEY (DATED WITHIN THE LAST FIVE YEARS)
- BOARD OF HEALTH APPROVAL
- DEC APPROVAL FOR PROPERTY WITHIN 300 FEET OF TIDAL WATER (NOT REQUIRED IF BULKHEADED PRIOR TO 1977)
- RES-CHECK COMPLIANCE FORM
- INSURANCE CERTIFICATES INCLUDING WORKERS COMP ON NYSIF FORM AND LIABILITY ON ACCORD FORM
- COPY OF CONTRACTORS LICENSE

IF A VARIANCE IS REQUIRED THE FOLLOWING MUST BE SUBMITTED TO RECEIVE A LETTER OF DENIAL:

PAPERS TO BE FILED:

- BUILDING PERMIT APPLICATION FORM
- ONE COPY OF SITE PLAN
- ONE COPY OF SURVEY (DATED WITHIN 5 YEARS)
- CONSTRUCTION PLANS

ALL ELEVATIONS MUST BE REFERRED TO USC&G DATUM
IN AE AND V FLOOD ZONES, HEIGHTS ARE MEASURED FROM REQUIRED FREEBOARD
ALL OTHER AREAS ARE MEASURED FROM CROWN OF ROAD OR HEIGHT OF CURB

INTERNATIONAL BUILDING AND FIRE PREVENTION CODES APPLY

APPLICATION FEE BASED ON COST OF CONSTRUCTION, CHECKS PAYABLE TO
VILLAGE OF BABYLON

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



INCORPORATED 1893

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**VILLAGE OF BABYLON
SINGLE FAMILY AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT CONTROL PLAN**

Landowner's Name: _____
Address: _____
Phone: _____
SCTM# _____
Date of Application _____
Building Permit No: _____

In lieu of an erosion and sediment control plan for the construction of a single family home; I agree to implement any reasonable requirements necessary as determined by the Village of Babylon necessary to prevent the erosion and sediment loss from this project.

Furthermore, I shall adhere to the Code of the Village of Babylon in reference to the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control that represent the minimum practices necessary to prevent the erosion and sediment loss from this project.

I also grant the right of entry onto this property, as described above, to the Village of Babylon for the purpose of inspecting and monitoring for conformance with the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control.

I understand that failure to comply with the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control could result in violations being issued by the Village of Babylon.

I agree to the following controls on the construction site:

No earth, fill or construction material shall be allowed to migrate off site from this project on to the Village roadway and or storm drain system or an adjacent property. In the event any material inadvertently migrates off site it shall be immediately swept by broom or street sweeper. At the end of each workday the adjacent roadway and or storm drain system shall be self inspected for material. Litter shall be picked up on a daily basis from the site or any material that has migrated off site to adjacent properties and or the road system.

A portable toilet shall be provided on site during the construction period.

A temporary construction entrance shall be constructed utilizing recycled concrete aggregate or a similar material unless a suitable constructed entrance already exists on the site.

On areas of steep slopes or high erosion hazard suitable stabilization methods shall be employed such as silt fence or hay bales to prevent erosion and sediment loss.

Signature of Landowner: _____
Signature of Builder: _____
Date: _____

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



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**VILLAGE OF BABYLON
COMMERCIAL OR INDUSTRIAL AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT
CONTROL PLAN**

Landowner's Name: _____
Address: _____

Phone: _____
SCTM# _____
Date of Application _____
Building Permit No: _____

In lieu of an erosion and sediment control plan for the construction of a single family home; I agree to implement any reasonable requirements necessary as determined by the Village of Babylon necessary to prevent the erosion and sediment loss from this project.

Furthermore, I shall adhere to the Code of the Village of Babylon in reference to the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control that represent the minimum practices necessary to prevent the erosion and sediment loss from this project.

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Signature of Landowner: _____
Signature of Builder: _____
Date: _____

§ 199-26 Storm drainage.

Roofs and paved areas, including yards and courts, shall be drained. Storm drainage shall be conveyed to an adequate and approved system of stormwater disposal and shall not collect on the ground or flow upon property of an adjoining owner, sidewalk or other public place.

PLANNING BOARD DRIVEWAY IMPLEMENTATION GUIDELINES

- Basic intent is to minimize stormwater run-off from the driveway areas into the street. For modifications to existing driveways, intent is to limit the run-off as not to exceed the current amounts.
- All new driveways **will require** additional on-site drainage (i.e. drywell, strip drains, etc.).
- Proposals to widen or lengthen an existing paved driveway and / or expand the width of the curb cut **will require** additional on-site drainage. Proposed paving of an existing gravel / dirt driveway **will require** on-site drainage. In the case of a partially widened or lengthened driveway where the curb cut remains the same, the need for additional drainage will be at the discretion of the Building Inspector.
- Additional on-site drainage **will not be required** if the proposed driveway covers the exact same paved area / configuration as the existing. Existing paved areas would include asphalt, concrete, pavers, etc.
- Driveway applications which require an on-site drainage plan must first be reviewed / approved by the Building Inspector prior to submittal to the Planning Board.

Dated: 4/8/2011